

## How do I send a backup to an FTP account using Plesk?

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Created On: 07 Feb 2017 11:32 PM

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If you are going to use an FTP server for storing backup files, you should set up the control panel appropriately:

- » Navigate to the repository you need:

- » For a repository on your client level, go to **Home** > **Backup Manager** > **Personal FTP Repository Settings**.

- » For a repository on a domain level, go to **Domains** > **domain name** > **Backup Manager** > **Personal FTP Repository Settings**.

- » Specify the following settings:

- » FTP server's IP address or host name.
- » Directory on the server, where you want to store backup files.
- » User name and password for access to the FTP account.

- » Click **OK**.

If you do not have your own FTP repository we can provide one to you for an additional monthly fee. Our FTP servers are available onsite, off-server and some are offsite to a remote location.